

To: All interested parties.

From: Jack Greenwell

Re: ID requirements for FFL transfer

Date: __08__ / __06__ / __2022__

This memo is regarding what documentation we are required to have to complete any firearms transfers to include sales or person to person transfers. This does not apply to transfers where the firearm is being returned to the same person that remitted the firearm to us. The lists below shows the documents that are acceptable, some of which must be in conjunction with other items. If you are in category "A" no further documentation is typically needed, whereas category "B" will require at least one document from each section.

Category A. (only one of either of these is required.)

- Texas Drivers License or ID card
 - Must be current and correct including current address.
- Texas License to Carry a Handgun
 - Must be current and correct including current address.

Category B. (you must fulfill at least one from each section.)

1. ID (both needed.)
 - a. Military
 - b. Civilian DL
2. Residency document. (Need one or the other.)
 - a. Military PCS orders bringing you to a Texas Military Installation or assignment.
 - b. Other Government orders bringing you to Texas for official government business on a semi-permanent basis.
3. Address Document. (Need one.)
 - a. Barracks agreement
 - b. Auto Registration with Texas Address.
 - c. Water bill (mock bill given by base housing is accepted.)
 - d. Electric bill
 - e. Insurance card

In addition to the documents listed above non-US citizens may be allowed to purchase or pickup transfers as long as they have the aforementioned documents. Any non-citizen must have a permanent resident ID card issued by the United States that is valid at the time of the transfer. Transfer to any non-citizen is done on a case by case basis and is subject to approval by the management team.

Jack Greenwell

_____Signed copy on file_____

General Manager

The Gun Range

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